

**DELAWARE DEPARTMENT OF JUSTICE
JOB OPENING**

THIS IS A REPOST

Opening Date: February 1, 2023

Closing Date: Until Filled

DEPUTY ATTORNEY GENERAL

Civil Division, Public Safety Unit, New Castle County or Kent County

Salary: \$77,000 - \$120,000 (commensurate with experience per State of Delaware attorney pay scale)

Benefits: Loan forgiveness (State and Federal)
State of Delaware healthcare plan
State of Delaware pension plan
Over 4 weeks of vacation per year
3 weeks of paid sick leave per year
12 weeks of paid parental leave
Stipend and overtime pay opportunities

The Department of Justice (“DOJ”), Civil Division, Public Safety Unit, seeks a Deputy Attorney General (“DAG”) to serve as general legal counsel to the Department of Correction (“DOC”), which includes its Commissioner and four Bureaus: Prisons, Community Corrections, Healthcare, and Administrative Services. This position will primarily advise the Bureaus of Community Corrections, Healthcare, and Administrative Services.

This DAG will work collaboratively with a second DOC DAG to advise DOC on correctional legal issues, including compliance with constitutional, statutory, and regulatory obligations, and professional guidelines and standards, to draft correspondence and pleadings related to sentence modification, medical care, programming, and good time calculations, to draft, review, and negotiate contracts, policies, and legislation, to offer agency training on emerging legal issues, to respond to subpoenas and FOIA requests, to advise on labor and human relations issues, to litigate significant civil and criminal matters, and to serve as a liaison to outside counsel.

Experience with correctional and criminal law, legislative drafting, procurement, and contract/settlement compliance monitoring is preferred but not mandatory. While this is primarily a general counsel position, litigation experience is also desirable.

The applicant should have excellent written and oral communication skills, the ability to identify and address operational issues in order to minimize or avoid future legal action, the ability to research accurately and effectively, the ability to work closely with DOC officials, other criminal and civil DAGs, support staff, and court personnel, and the ability and desire to learn and apply relevant laws and court rules.

The applicant must have a willingness to travel to meet departmental needs and meeting schedules. DOC provides an office for this DAG in its administration building in Dover, Delaware. The successful candidate may also maintain an office in Wilmington, Delaware at the Department of Justice.

Internal Delaware Department of Justice Applicants: Please submit an updated Resume or summary of work experience to the Director of Human Resources Diane Haase, State Solicitor Patty Davis, Deputy State Solicitor Stacey Bonvetti, and Unit Head Lisa Morris.

External Applicants: In order to be considered for this position, External applicants must submit Resume and the Delaware Department of Justice Application (please see link): <http://attorneygeneral.delaware.gov/executive/hr/jobapplication/>

OR external applicants can e-mail a Resume and the Delaware Department of Justice Application to DOJHR@delaware.gov OR Fax to: 302-577-5866. EOE.