

# DELAWARE DEPARTMENT OF JUSTICE JOB OPENING

Opening Date: January 17, 2023

Closing Date: Until Filled

## DEPUTY ATTORNEY GENERAL

Civil Division, New Castle County

Delaware Department of Labor/Family and Medical Leave Insurance Program

**Salary:** \$77,000 - \$120,000 (commensurate with experience per State of Delaware attorney pay scale)

**Benefits:** Loan forgiveness (State and Federal)  
State of Delaware healthcare plan  
State of Delaware pension plan  
Over 4 weeks of vacation per year  
3 weeks of paid sick leave per year  
12 weeks of paid parental leave  
Stipend and overtime pay opportunities

### Description of Duties:

The Delaware Department of Justice, Civil Division, Departments and Agencies Unit seeks a Deputy Attorney General (“DAG”) to be assigned primarily to provide general counsel to the Delaware Department of Labor, Family and Medical Leave Insurance Program. On May 10, 2022, Governor John Carney signed into law the Healthy Delaware Families Act which created the Family and Medical Leave Insurance Program making Delaware the 11th State (including Washington D.C.) to offer a paid family and medical leave for many of our workers. The Department of Labor (“Department”) is tasked with the implementation of this new program with the assistance of legal counsel in this position.

Principal Responsibilities include: providing general counsel to the Department; providing legal advice on FOIA issues, family and medical leave issues, confidentiality issues; performing contract review; drafting legislation, administrative regulations and rules; presenting on behalf of the DOL in administrative hearings on family and medical leave insurance benefits; and filing and presenting violation cases in the Superior Court. The DAG may be requested to assist DOL in other matters. This DAG may also be requested to assist with additional assignments as directed by the State Solicitor, Deputy State Solicitor or Unit Head.

Candidates must possess excellent writing, research, and statutory interpretation skills. Experience in prosecuting non-complex litigation before Delaware courts and experience in prosecuting cases before an administrative hearing officer is beneficial. This DAG should be able to work independently and meet deadlines, with demonstrated legal ability and thorough knowledge of relevant laws and court rules. Membership in Delaware Bar is required.

**INTERNAL APPLICANTS:** Please submit an updated resume or summary of work experience to the Director of Human Resources, the Deputy State Solicitor Stacey Bonvetti, and the Acting Unit Head Lynn Kelly.

**EXTERNAL APPLICANTS:** In order to be considered for this position, External applicants must submit Resume and the Delaware Department of Justice Application (please see link): <http://attorneygeneral.delaware.gov/executive/hr/job-application/> OR External applicants can mail Resume and the Delaware Department of Justice Application to: Delaware Department of Justice, Human Resources, 820 N. French Street, 6th Floor, Wilmington, DE 19801, OR E-mail to: DOJHR@delaware.gov OR Fax to: 302-577-5866. EOE.

Interviews may be conducted via Zoom or similar video platform.

CivilDivDOLNCCBP136535