

**DELAWARE DEPARTMENT OF JUSTICE
JOB OPENING**

Opening Date: August 5, 2022

Closing Date: Open until filled

**VICTIM WITNESS SOCIAL WORKER
Criminal Division
Kent County**

Job Responsibilities and Duties: The Criminal Division, Victim Witness Assistance Program is seeking to fill a Victim Witness Social Worker position in Kent County. The individual in this position will provide social work services for the Criminal Division. Specific Unit assistance will be assigned as needed. This individual works directly with the Deputy Attorneys General and victims whose cases fall under the jurisdiction of the Courts. Duties include notifying victims and witnesses of the criminal case status, court dates and results of hearings; interviewing victims/witnesses to ascertain case facts and identify individual needs; assisting with the prosecution of cases by educating the victims/witnesses about the criminal justice process and preparing them for trial; and making referrals through the use of community resources.

Minimum Qualifications:

Bachelor's degree in a Human Services related field and two years of human services experience; **OR**

Associate's degree in a Human Services related field and three years of experience as a Victim Service Specialist with the Department of Justice.

Knowledge of the criminal justice system.

Ability to interview and counsel.

Internal Delaware Department of Justice Applicants: Please submit an updated Resume or summary of work experience to the Director of Human Resources.

External Applicants: In order to be considered for this position, External applicants must submit Resume and the Delaware Department of Justice Application (please see link): <http://attorneygeneral.delaware.gov/executive/hr/job-application/>

OR External applicants can mail Resume and the Delaware Department of Justice Application to: Delaware Department of Justice, Human Resources, 820 N. French Street, 6th Floor, Wilmington, DE 19801, OR E-mail to: DOJHR@delaware.gov OR Fax to: 302-577-5866. EOE.