

DELAWARE DEPARTMENT OF JUSTICE JOB OPENING

Opening Date: March 2, 2022

Closing Date: Until Filled

DEPUTY ATTORNEY GENERAL

Civil Division, Public Safety Unit, New Castle County or Kent County

The Department of Justice (“DOJ”), Civil Division, Public Safety Unit, seeks a Deputy Attorney General (“DAG”) to serve as general legal counsel to the Department of Correction (“DOC”), which includes its Commissioner and four Bureaus: Prisons, Community Corrections, Healthcare, and Administrative Services. This position will primarily advise the Bureaus of Community Corrections, Healthcare, and Administrative Services.

This DAG will work collaboratively with a second DOC DAG to advise DOC on correctional legal issues, including compliance with constitutional, statutory, and regulatory obligations, and professional guidelines and standards, to draft correspondence and pleadings related to sentence modification, medical care, programming, and good time calculations, to draft, review, and negotiate contracts, policies, and legislation, to offer agency training on emerging legal issues, to respond to subpoenas and FOIA requests, to advise on labor and human relations issues, to litigate significant civil and criminal matters, and to serve as a liaison to outside counsel.

Experience with correctional and criminal law, legislative drafting, procurement, and contract/settlement compliance monitoring is preferred but not mandatory. While this is primarily a general counsel position, litigation experience is also desirable.

The applicant should have excellent written and oral communication skills, the ability to identify and address operational issues in order to minimize or avoid future legal action, the ability to research accurately and effectively, the ability to work closely with DOC officials, other criminal and civil DAGs, support staff, and court personnel, and the ability and desire to learn and apply relevant laws and court rules.

DOC provides an office for this DAG in its administration building in Dover, Delaware.

Internal Delaware Department of Justice Applicants: Please submit an updated Resume or summary of work experience to the Director of Human Resources, Deputy State Solicitor Patty Davis, and Unit Head Stacey Cohee.

External Applicants: In order to be considered for this position, External applicants must submit Resume and the Delaware Department of Justice Application (please see link): <http://attorneygeneral.delaware.gov/executive/hr/jobapplication/>

OR external applicants can e-mail a Resume and the Delaware Department of Justice Application to DOJHR@delaware.gov OR Fax to: 302-577-5866. EOE.