

**DELAWARE DEPARTMENT OF JUSTICE  
JOB OPENING**

**Opening Date: September 23, 2021**

**Closing Date: Until filled**

**Deputy Attorney General  
Civil Division, Affirmative Litigation Unit  
New Castle County**

Description of Duties:

This Deputy Attorney General Administrative Prosecutions position is in the Civil Division, Affirmative Litigation Unit. The Administrative Prosecutions Deputy Attorneys General are charged with enforcing the rules and regulations of the many boards and commissions that regulate professional conduct in Delaware pursuant to Title 24 and 29 *Del. C.* § 8735, as well as administrative enforcement actions for DHSS, the Department of Agriculture, and the Delaware State Fire Commission. Administrative prosecutors appear on behalf of the State in administrative disciplinary hearings against licensees who are alleged to have violated the statutes and regulations of their professions, prosecutors handle fair hearings and Intentional Program Violation hearings for DHSS, as well as other civil litigation matters. This DAG may also be called upon to assist with the representation of various boards and commissions, and other duties as assigned.

Skills required include the ability to evaluate cases, determine resolutions, and anticipate legal issues with the ability to research accurately and effectively, as well as the ability to give sound legal advice to an agency client, based upon a thorough review of the relevant regulations, statutes and other authorities. Must have or be able to develop a good working relationship with other Deputy Attorneys General, support staff and agency personnel. Must have the ability and determination to learn and apply the relevant laws and court rules.

*Please Note: As a condition of employment, all employees must certify that they are fully COVID-19 vaccinated by September 30, 2021; or be required to test for COVID-19 on a weekly basis starting on September 30, 2021. If hired after September 23, 2021, these certifications or requests must be completed during their initial week of employment. This will be in effect until further notice.*

**Internal Delaware Department of Justice Applicants: Please submit an updated Resume or summary of work experience to the Director of Human Resources.**

**External Applicants: In order to be considered for this position, External applicants must submit Resume and the Delaware Department of Justice Application (please see link): <http://attorneygeneral.delaware.gov/executive/hr/job-application/>**

**OR External applicants can mail Resume and the Delaware Department of Justice Application to: Delaware Department of Justice, Human Resources, 820 N. French Street, 6<sup>th</sup> Floor, Wilmington, DE 19801, OR E-mail to: [DOJHR@delaware.gov](mailto:DOJHR@delaware.gov) OR Fax to: 302-577-5866. EOE.**