**Exhibit 3. Application: Information Required From Community for Ombudsman Election Services:**

| **Issue:**  **This information is required for election monitoring, ballot creation and vote counting** | **Information:**  Please provide the information in this block and **identify its** **Source in the next block.** | **Source:**  **Dec**laration §;  **Cert**if. of Inc. §;  **Bylaws** §;  **DUCIOA** §; **Uniform Property Act** §  **Del. Gen. Corporation Law** § |
| --- | --- | --- |
| **Community Name** |  |  |
| Community Address |  |  |
| Contact Person |  |  |
| Contact -Telephone -email |  |  |
|  |  |  |
| **Type of Election** |  |  |
| Annual Election of Directors |  |  |
| Special Election |  |  |
| Issue Approval? |  |  |
| Recall of Officer? |  |  |
|  |  |  |
| **Date of Election** |  |  |
| Place of Election |  |  |
| Time of Election |  |  |
|  |  |  |
| **Services Requested** |  |  |
| Election Monitors |  | 29/ 2544 (6) |
| Vote Counting |  | 29/ 2544 (6) |
| Prepare Ballot |  |  |
| Mail and Count Ballots |  |  |
| Provide and Operate Voting Machines |  |  |
| Other |  |  |
|  |  |  |
| **Notice requirements:** |  |  |
| Nominations |  |  |
| Election |  |  |
| Meeting |  |  |
|  |  |  |
| **Quorum: # or %** Required for the Meeting/Approval |  |  |
|  |  |  |
| **Method of voting**: e.g. Secret Ballot? In Person? Mail-in Ballot? |  |  |
| # Votes per unit |  |  |
| Weighted Vote? (condos) List Weights |  |  |
| Weight of Vote? Declarant. |  |  |
|  |  |  |
| **Eligibility of Voters** |  |  |
| Renters Eligible? |  |  |
| Declarant Eligible? |  |  |
| Delinquent owners Eligible?  (DUCIOA requires delinquents vote.  §81-302 (a) (11)) |  |  |
| Who is Ineligible to Vote per Documents? |  |  |
| Hearing Available? |  |  |
| *Provide List of Ineligible Voters* |  |  |
| *Provide List of Eligible Voters* |  |  |
|  |  |  |
| **Nominating committee** requirements |  |  |
| Nomination Deadline? |  |  |
| Committee Report Deadline? |  |  |
| Term limits? Years? |  |  |
| Nominations from Floor? |  |  |
| Limit # of Terms? |  |  |
| *Provide list of eligible candidates* |  |  |
|  |  |  |
| **Proxy requirements:** |  |  |
| Statutory Requirements? |  |  |
| Deadline Date to Mail proxies to voters |  |  |
| Deadline to return proxies |  |  |
|  |  |  |
| **Ballot questions** |  |  |
| Deadline for notice |  |  |
| *Provide text of questions* |  |  |

|  |  |
| --- | --- |
| **Please Attach:** | **°Ombudsman’s Contact/Complaint form**  **°Ombudsman Agreement for Election Services**  **°Petition of > of 15% of voting Interest or 6 Owners for Ombudsman to provide election services or…**  **°Resolution of Board for Ombudsman to conduct election**  **°Check for $35 to “DOJ CIC Ombudsman”**  **°Current DE Annual Franchise Tax Report**  **° List of candidates**  **°List of eligible Voters in Excel**  **°List of ineligible Voters in Excel**  **°Notice of Election**  **°Declaration**  **°Certificate of Incorporation**  **°Bylaws or Code of Regulations**  **°Draft Ballot**  **°Draft Proxy**  **°Text of issues**  **°Attachments for Notice:**  **(Budget; Annual Report, Candidate statements?)** |